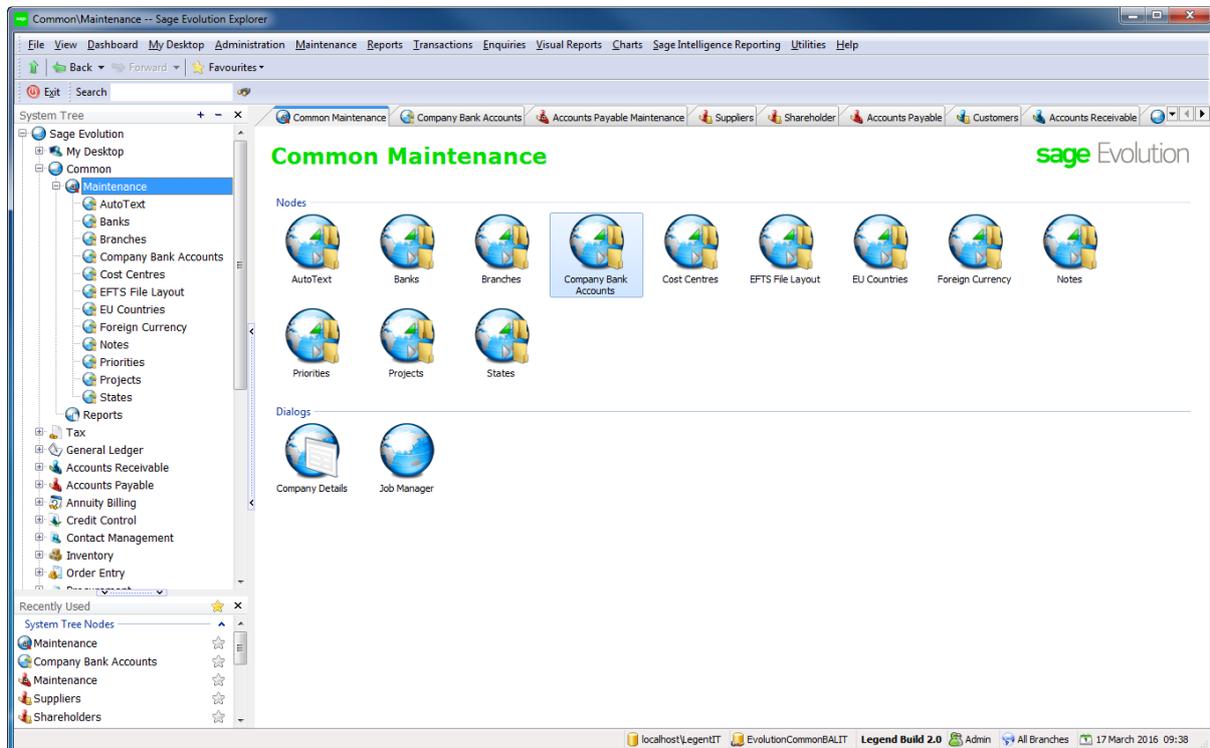


Create a Netcash Bank Account

This account will be used to process your supplier payments and receive your customer payments.

1. Navigate to Common | Company Bank Accounts.

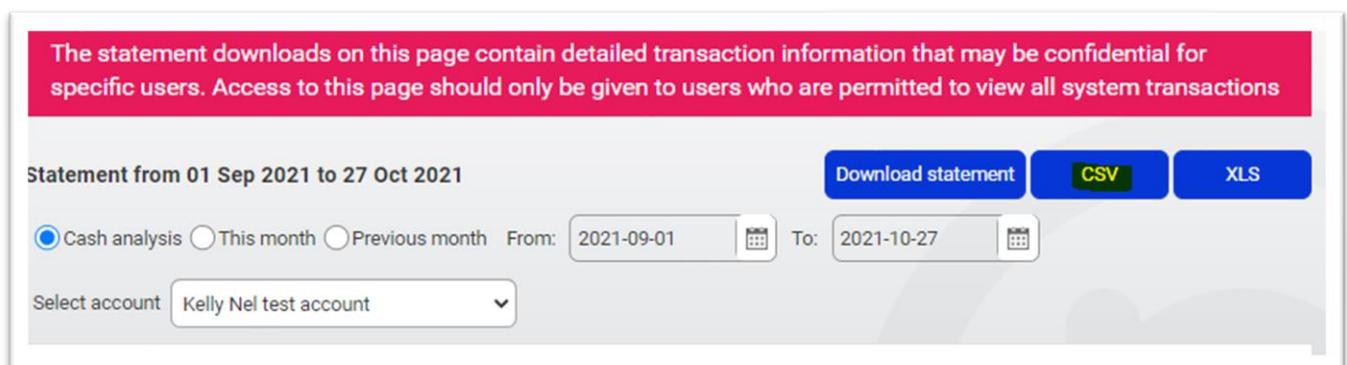


2. Enter your bank details.
3. In the EFTS Details section, select the Bank. Default Sage Pay Creditor Payments layout. (May refer to Netcash depending on version of evo)
4. Specify the path for the output file.
5. Click on the OK button to save the Netcash bank .

Import your Netcash Bank Statement using Bank Manager

Download the Netcash statement is as follows –

1. Login to Netcash – merchant.netcash.co.za
2. Click on Services – Account – Reports – statement download
3. Select the date range and click on csv



This will download to the downloads folder on the pc and can be uploaded to Bank Manger.

1. Navigate to General Ledger | Transactions | Cashbook Batches.
2. Select your Netcash Cashbook from the list or create a dedicated Netcash Cashbook.

When the cashbook is opened, it will display as follows:

The screenshot shows a software window titled "CB007 (Cashbook Batch) -- Cashbook Batch". The window has a menu bar with "Batch", "View", "Line", and "Utilities". Below the menu bar is a toolbar with buttons for "Close", "Save", "Post Batch", "Bank Manager", "New Line", "Insert Line", "Delete Line", "Split Line", and "Remove Split".

Below the toolbar, there is a section for "Branch: All Branches". This section contains several input fields: "Batch Reference No" (with value "CBR00003*"), "Bank Account" (with value "8420 (Current Account)"), "Validation Totals: Deposits" (with value "R0.00"), "Payments" (with value "R0.00"), and "Difference:" (with value "R0.00").

The main area of the window is a table with the following columns: "Line", "Date", "Print Cheque", "Module", "Account", "Account Name", "Reference", "Description", "Payee Name", "Deposit", and "Payment". The table is currently empty, with only a header row visible. The "Date" column has a dropdown menu showing "2016/...".

At the bottom of the window, there is a status bar that says "1 Record".

4. Click on the Bank Manager button.
5. On the drop down select Netcash
6. Search for the statement in the downloads folder and select ok