# SHRINKING THE SQL COMPANY DATABASE LOG FILE

#### STEP 1:

Ensure all users are logged out of the relevant Evolution company

#### STEP 2

#### Backup the company

## STEP 3

Within Management Studio, select the specific database | right click on it | Properties | Options | Recovery Model – change to **Simple** | select OK at the bottom below

Database Properties - SELATI					
Selectapage Providential Selected S	🔄 Script 🔻 📑 Help				
😭 Files					
Pilegroups	Collation:	SQL_Latin1_Gene	SQL_Latin1_General_CP1_CI_AS		
Options	Recovery model:	Simple			
Permissions	Compatibility level:	SQL Server 2005	SQL Server 2005 (90)		
Properties	Other options:				
	<b>2</b> ↓   □				

## STEP 4

Within Management Studio, select the database on the left | right click on it | Tasks | Shrink | Files |

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### STEP 5

On the newly opened Shrink File screen select **File Type = Log** and then select the **OK** button at the bottom of the screen to start the shrinking process.

Shrink File - DEEBAR_log	and the state of t	13 loss through				
Select a page Script V The Help						
	The size of the database is reduced by shrinking individual files to release unallocated s shrink all database files, use Shrink Database.					
	Database:	Database: DEEBAR				
	Database files and filegroups					
	File type:	Log	•			
	Filegroup:	<not applicable=""></not>	·			
	File name:	•				
	Location:	licrosoft SQL Server\MSSQL11.SQLSERV2012FULL\MS				
	Currently allocated	i space:	739.50 MB			
	Available free spa	ce:	730.92 MB (98%)			
	Shrink action					
Server	Release unused space Reorganize pages before releasing unused space					
PASJHBWSBENPIE\SQLSERV2I						
Connection: SAGESL\bennie.pienaar	Shrink file to: 739 📩 MB (Minimum is 0 MB)					
View connection properties	Empty file by migrating the data to other files in the same filegroup					
Progress						
Ready						
	I		OK Cancel			

# STEP 6

When done, you will notice the LOG file now would have shrunk to about 504 KB