

FTP Site Instructions for Sage 200 Evolution

Download, install and setup procedures for WINSCP

PHASE 1: DOWNLOADING OF WINSCP

1. Go to:

https://winscp.net/eng/download.php

2. On the landing page, click on the button below to download WINSCP (note that the specific version may be different as displayed below as these versions are constantly updated)



3. When the download has been completed, find and open the **WinSCP-5.13.1-Setup.exe** installation file





PHASE 2: INSTALLATION OF WINSCP

Double click on the installation file above to start the installation and follow the installation wizard as can be seen below.

1. Click the Run button below.

Open File - Security Warning			
Do you want to run this file?			
	Name:nie.pienaar\Downloads\WinSCP-5.9.4-Setup.exe		
	Publisher: Martin Prikryl		
	Type: Application		
	From: C:\Users\bennie.pienaar\Downloads\WinSCP-5		
	<u>R</u> un Cancel		
⊘ Al <u>w</u> a	☑ Always ask before opening this file		
While files from the Internet can be useful, this file type can potentially harm your computer. Only run software from publishers you trust. What's the risk?			

2. Click the Accept button below.

🥸 Setup - WinSCP 📃	
License Agreement Please read the following important information before continuing.	
Please read the following License Agreement. You must accept the terms of this agreement before continuing with the installation.	
You can also review this license and further details online at: https://winscp.net/eng/docs/license	
A. GNU General Public License B. License of WinSCP Icon Set C. Privacy Policy	
A. GNU GENERAL PUBLIC LICENSE Version 3, 29 June 2007	
Copyright (C) 2007 Free Software Foundation, Inc. < <u>https://www.fsf.org/></u> Everyone is permitted to copy and distribute verbatim copies of this license	-
Help Accept >	Cancel

3. Select the Full Upgrade option and click the Next button below

🦻 Setup - WinSCP
Setup Type What type of setup do you want?
 Eull upgrade (recommended)) upgrades all previously installed components Qustom upgrade or new installation allows custom upgrade of existing installation or new installation to different destination
Help Cancel

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4. Click the **Install** button below.

🦻 Setup - WinSCP 📃	
Ready to Install Setup is now ready to begin installing WinSCP on your computer.	
Click Install to continue with the installation, or click Back if you want to review o change any settings.	r
Destination location: C:\Program Files (x86)\WinSCP Setup type: Full upgrade Selected components: WinSCP application Drag & drop shell extension (allows direct downloads, may require restart) Pageant (SSH authentication agent) PuTTYgen (key generator) Translations Enolish	E
<	Þ
Help < <u>B</u> ack Install	Cancel

5. When successfully installed, the following screen should display. Click the **Finish** button

🦻 Setup - WinSCP	
	Completing the WinSCP Setup Wizard
	Setup has finished installing WinSCP on your computer. The application may be launched by selecting the installed shortcuts.
	Click Finish to exit Setup.
	✓ Launch WinSCP ✓ Open <u>G</u> etting started page
	Please consider donating to support WinSCP development.
	Donate \$9 Donate \$19 PayPal
T	Donate \$49 About donations
Help	Finish



PHASE 3: SETUP OF WINSCP

1. When installed, go to **Start | Run** and enter: **WINSCP**. Then open it by double clicking it. From here you can also create a desktop shortcut for future use.

Programs (1)
Files (1)
WINSCP - FOR FTP DOWNLOADS - WIP.docx
₽ See more results
winscp × Shut down +
🚱 🔯 🖂 🧔 🚺 🚺 🚺

2. When opened, click on the **New Session** button below.



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3. Setup a new FTP connection site profile as below

🌆 Login	
💕 New Site	Session
evolution@ftp.sagepastel.com	Eile protocol: Encryption:
	Host name: Port number: ftp.sagepastel.com 21
	User name: Password: evolution
	Anonymous login Save Cancel Advanced
Tools Manage	Login 🔽 Close Help

- Host Name of the site: ftp.sagepastel.com
- File Protocol: FTP (File Transfer Protocol)
- Change Encryption: TLS/SSL Explicit encryption
- Anonymous Logon: Unselected
- User name: evolution
- Password: 1840851
- 4. When done click on the **Save** button above.
- 5. Re-open it, click on the **Login** button

New Site	Session	
evolution@ftp.sagepastel.com	Eile protocol:	Encryption:
	FTP	TLS/SSL Explicit encryption
	<u>H</u> ost name:	Po <u>r</u> t number:
	ftp.sagepastel.com	21
	<u>U</u> ser name:	Password:
	evolution	•••••
	Edit	Advanced



PHASE 4: DOWNLOADING OF SOFTWARE PACKAGES

1. When opened, the main FTP site screen should look like the image below.

Identify the specific package/version you want to download and double click on the relevant application/version folder above e.g. **Evolution 7.20**. (please refer to **step 6** below to access the latest, current Evolution version).

1
Name
t
Advanced Procurement Web
Ben
Brilliant
Chips
Consulting forms
Conversion Utilities
Debtors Manager
Demo Data - Legends
Evolution 2017 Presentations
Evolution Diagnostic Tool
Evolution Mobility
Evolution V3
Evolution V5
Evolution V6.00
Evolution V6.50
Evolution V6.60
Evolution V6.80
Evolution V6.81
Evolution V6.82
Evolution V7
Evolution V7.10
Evolution V7.20
Evolution Version 7 Bridging Material

2. Below you should notice the choice between the minimized and full downloadable versions of Evolution ver 7.20.5. The **Minimised** option, for instance, doesn't have MS SQL included.





- Please refer to the PDF guide (How to download and extract the Evolution Installation files.pdf) also marked above to have a full understanding on how to extract the content of each folder above.
- 4. The first way to download would be to do the following:
 - a) First select the specific folder you want to download
 - b) Click on the dropdown on the top left of the screen
 - c) From here browse to a specific location on the local PC/network where to download to.



d) Or browse to a specific location on the local PC/network where to download to.



sage

e) Then click on the **Browse** button.

Open directory	? ×
Open directory:	
Site bookmarks Shared bookmarks	▼ Browse
	Add
	Remove
	Down
Location Profiles OK	Cancel Help

f) Navigate to the specific folder on the local PC where to download the file to and click on the OK button when done.

Open directory	? ×
Open directory: C:\TEMP	▼ Browse
Site bookmarks Shared bookmarks	
	Add
	Remove
	Up
	Down
Location Profiles OK	Cancel Help



g) The nominated folder above should open and you can now simply **drag and drop** the specific file to be downloaded from the right- to the left panel of the screen.

🞬 C: Local Disk 🔹 🧉 🛐 🛛 🗢 🔹 📄 🔝 🏠 🔁 💁				📙 Evolution V7.21 🔻 🚰 🛐 🛛 🖛 🕶 🔿
🕼 Upload 👻 📝 Edit 👻 🚀 🕞 Properties 📑 New 🕶 🗐 🕂 🖂			🛛 🚰 Download 👻 📝 Edit 👻 🛃 📮	
C:\TEMP\	Menu			/Evolution V7.20/
Name	Local Mark F	iles Commands Sess	ion Options Remote Help	Name
±		Parent directory	2017/10/23 09:30:47	t .,
<mark></mark> 1		File folder	2017/10/05 09:28:57	AF_Installation
2		File folder	2017/10/05 09:29:41	Evolution.7.20.1.000.Minimized
3		File folder	2017/10/05 09:30:37	Evolution.7.20.1.000.Release.Full
BIExcelFunctions1.1		File folder	2017/10/12 11:14:10	Evolution.7.20.2.000.Minimized-ZA
ASSETS.csv	1 KB	Microsoft Excel C	2017/10/13 15:59:08	Evolution.7.20.2.000.Release.Full-ZA
Bank manager.xls	157 KB	Microsoft Excel 97	2017/10/13 12:25:48	Evolution.7.20.3.000.Minimized- ZA
BIExcelFunctions1.1.zip	8,925 KB	zip Archive	2017/10/12 11:14:39	Evolution.7.20.3.000.Release Full- ZA
FNB business banking.csv	53 KB	Microsoft Excel C	2009/08/25 13:04:44	Evolution.7.20.4.000.Minimized
FY18KO_Questions.docx	134 KB	Microsoft Word D	2017/10/18 11:54:17	Evolution.7.20.4.000.Release.Full
JB004 Journal Batch.csv	1 KB	Microsoft Excel C	2017/10/23 09:30:47	Evolution.7.20.5.001.Minimized
				Evolution.7.20.5.001.Release.Full
			-	ME_Installation
				V7.20 Fixes
				📃 🗾 How to download and extract the Evolu
				SyncMonitor 7.20.64Bit.Release.7z

- 5. The second way to download would be to do the following:
 - a) Simply right click on the specific file that needs to be downloaded and click on Download.

Euclidian 7.20 4.000 Minimi					2017/00/1	0.16-20		
Evolution.7.20.4.000.Minimized					2017/08/18 16:30			
Evolution.7.20.4.000.Release.Full					2017/04/24 15:51			
Evolution.7.20.5.001.Minimized					2017/10/18 13:34			
Evolution.7.20.5.001.Release					2017/10/31 06:49			
ME_Installation		Open			2016/11/2	3 08:54		
V7.20 Fixes	R	Edit	Þ		2017/06/05 12:01			
🔁 How to download and extra		Download	F5 🕨		Download			
SyncMonitor 7.20.64Bit.Rele	B	Duplicate	Shift+F5		Download in Background		.	
	2	Move To	Shift+F6		Download and	Delete	F6	
	×	Delete	F8	-				
	x/	Rename	F2					
		File Custom Cor	mmands 🕨					
		File Names	+					
	L.	Properties	F9	1				
	_							

b) Browse to a suitable location where to download and continue from here until done.

Download	? ×
Download file 'Release Notes_Premium .pdf' to local directory:	Browse
Transfer settings Transfer type: Binary	
Transfer in background (add to transfer queue) Transfer settings OK Cancel Do not show this dialog box again	Help



6. To download the latest Sage Evolution version 10.1 release: October 2020

a) Go back to the main landing page where all folders are and the <root> folder on the top, as can be seen below

/ <root></root>						
🛛 📄 Download 👻 📝 Edit 👻 🛒 🕞 Pr						
/						
Name						
Ben						
Brilliant						
Chips						
Consulting forms						
Conversion Utilities						
Debtors Manager						
Demo Data - Legends						
Evolution 2017 Presentations						
Evolution Diagnostic Tool						
Evolution Mobility						
Evolution V3						
Evolution V5						
Evolution V6.00						

b) Access and open the Evolution V10.1 folder



c) In here find the zipped file: **Evolution.10.1.2.001.Release.Full.zip** file that you can now continue to download.

/Evolution V10.1/					
Name					
<u>.</u>					
Evolution.10.1.1.001.Release.Full_July					
VM10.1.0.014					
Evolution.10.1.2.001.Release.Full.zip					