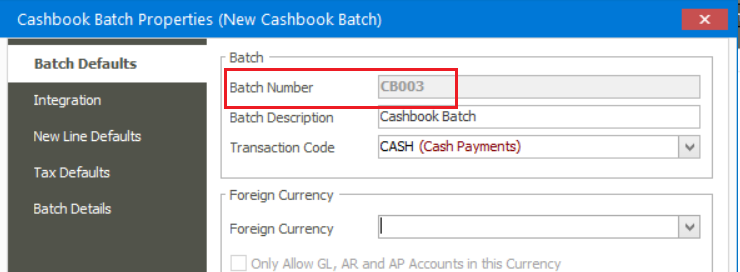
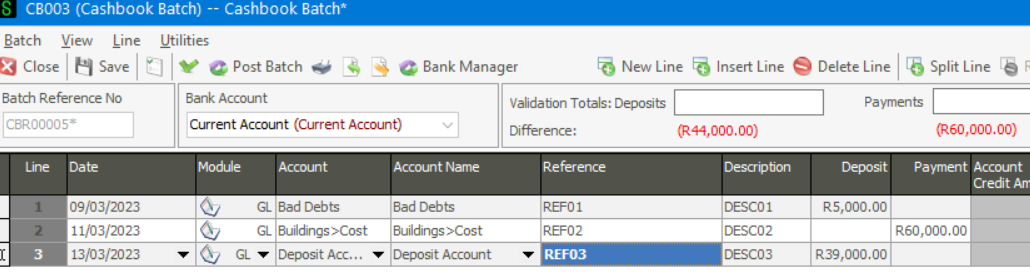
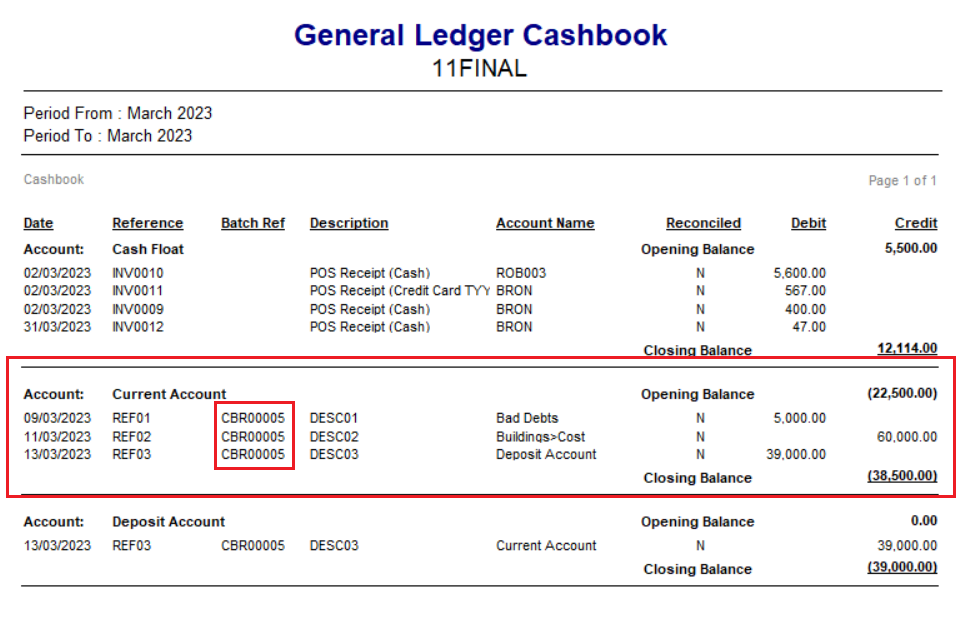
1. Create this cashbook batch



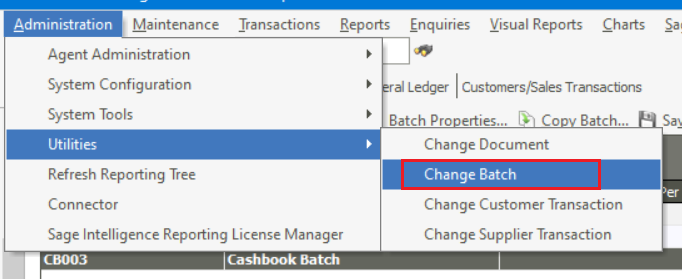
2. Capture and post this batch with these transaction lines’ dates



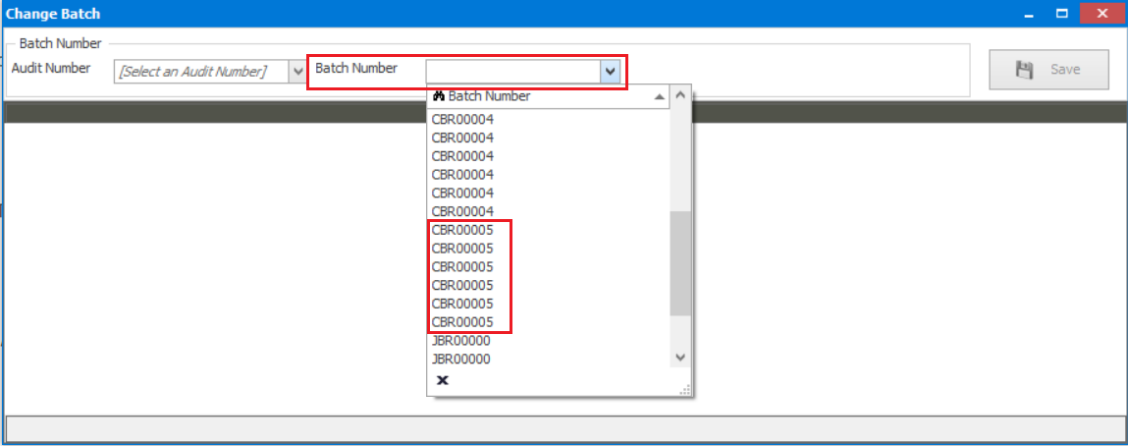
3. Print my Cashbook batch report



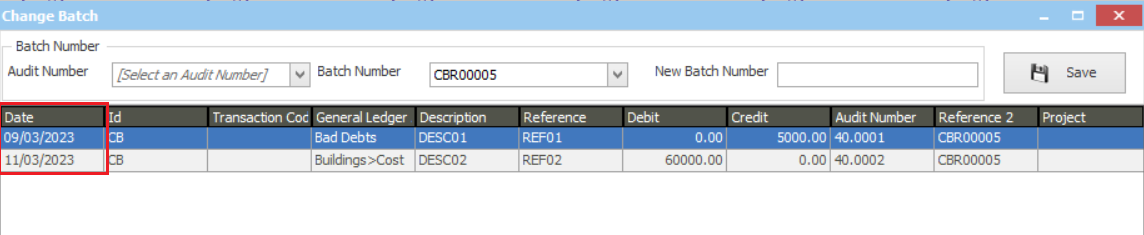
4. Go to Administration | Utilities | Change Batch



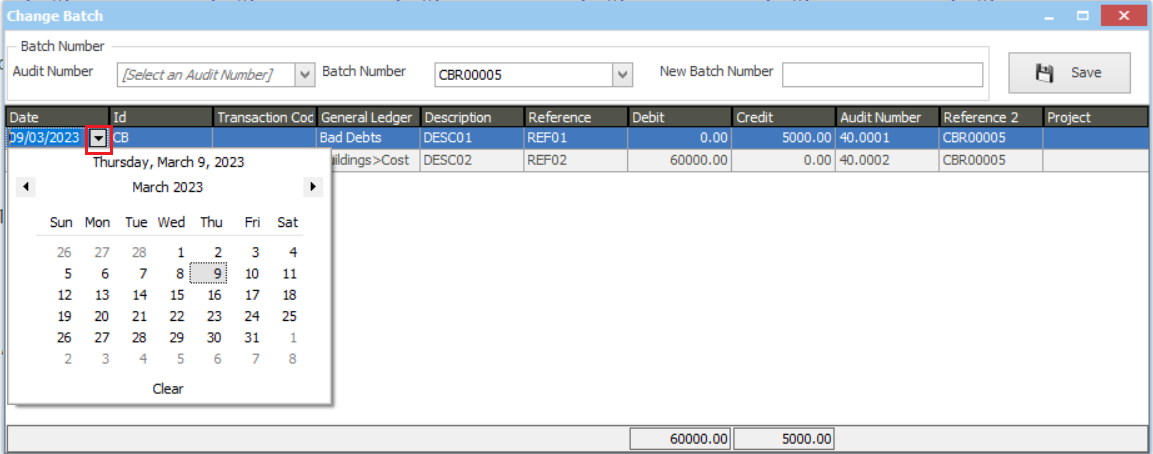
5. Select the correct Cashbook Batch Reference Number



6. Notice the dates they were captured



7. Select the correct date



8. When done, save the change

