



**Report List**

Billing | Slips | A/R Transactions | Funds Transactions | Client | Timekeeper | Activity | System | Tax | Other

Name

- A/R by Period
- A/R Transaction Listing**
- A/R with Running Balances
- Bank Deposit Slips
- Credit Register
- Days To Pay
- Generate Bills
- Invoice Listing
- Payment Distribution
- Payment Performance by Period
- Payment Register
- User Defined A/R Transaction Listing
- User Defined A/R Transaction Summary
- User-Defined Invoice Listing
- User-Defined Invoice Summary
- Write Off Register

Preview

12/13/09 3:53 PM Hamilton Services Corporation A/R Transaction Listing Page 1

Selection Criteria

Accs Classification Open Client (hand select) Include: Atlantic

'B' for Billed, 'P' for Posted.

| ID   | Date     | Type | Invoice # | Client                         | Value    |
|------|----------|------|-----------|--------------------------------|----------|
| 6959 | 9/19/09  | PAY  |           | B Atlantic                     | (25.00)  |
| 6968 | 9/14/09  | PAY  |           | Payment - Thank you B Atlantic | (107.67) |
| 6967 | 11/09/09 | PAY  |           | Payment - Thank you B Atlantic | (203.35) |

How is this report used?  
The A/R Transaction Listing displays detailed information about each accounts receivable transaction. Use this report to view details for individual entries, while totaling transaction types.

[View Full Example](#)

You can change your report settings by double-clicking the report name.

Date Range  
From [ ] to [ ]

Overview | Print to | Display

**- Report Entry: A/R Transaction Listing -**

Name A/R Transaction Listing Group A/R Transactions

Selection Filters | Sort and Subtotal

Filter Groups

Client

- Client Selection
- Client Nickname 1
- Client Nickname 2
- Client Full Name
- Client Salutation
- Client Controller**
- Client Billing Arrangement: Fees
- Client Billing Arrangement: Costs
- Client Billing Arrangement: Full

| Field Name         | Type     | From | To |
|--------------------|----------|------|----|
| A/R Classification | Advanced | Open |    |

Print to: Display | Print

**Filter for**

You can select individual records by marking them in the list or by a range of nicknames. You can use a combination of both methods. There is a limit of 300 records you can select from the list. If you need to select more, use the Transfer Range commands to move items from the list to Nickname ranges. If you want to include all records except a few, choose "Excluded". Then mark the records to exclude in the list or Nickname ranges.

The selected items will be **Included**

| X | Nickname 1 / | Full Name |
|---|--------------|-----------|
|   |              |           |

Show Ranges ^

OK | Cancel | Help