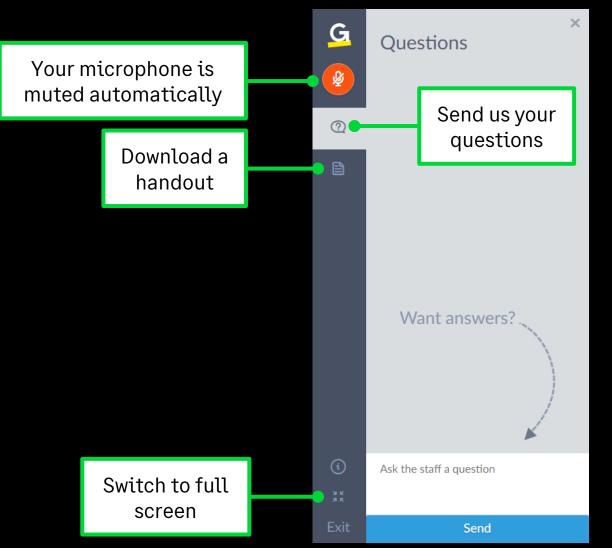
## Sage 50 Payroll National Insurance update

**Presented by Duncan Morgan** 





## Housekeeping





### Contents

### Install top tips

Tips and tricks to ensure a smooth installation of your update

### **Reversal of NI increase**

What's changing and where to find this in the software

### **Removing payslip comments**

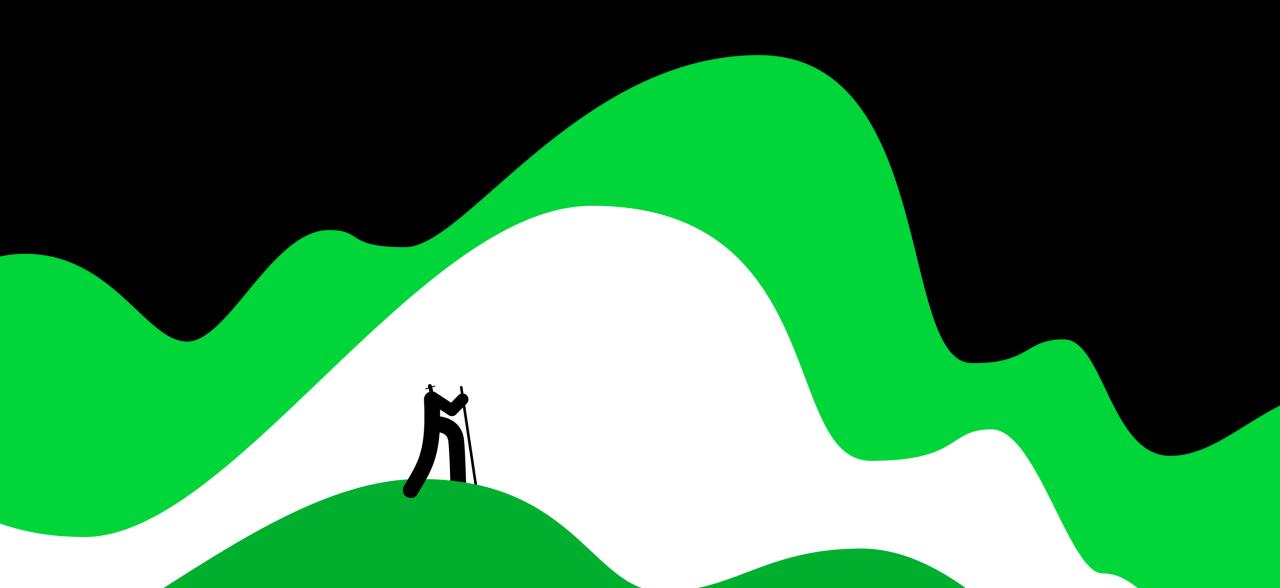
Using Global Changes to remove payslip messages

### Quiz

### **Further support and Questions**



## Install top tips



### **Download your update**

- Download and install using **Automatic Updates**
- Download manually from our Help Centre

U	Sage Software Updates		×
	Updates available to install		Ū
	✓ Sage 50cloud Payroll	update: Sage 50cloud Payroll	<u>Details</u>
	There are mandatory updates which	<u>Install</u>	

Automatic Updates prompt you when the update is available to download and install



Download update - <a href="https://gb-kb.sage.com/portal/app/portlets/results/viewsolution.jsp?solutionid=200427112430229">https://gb-kb.sage.com/portal/app/portlets/results/viewsolution.jsp?solutionid=200427112430229</a>



## Install top tips

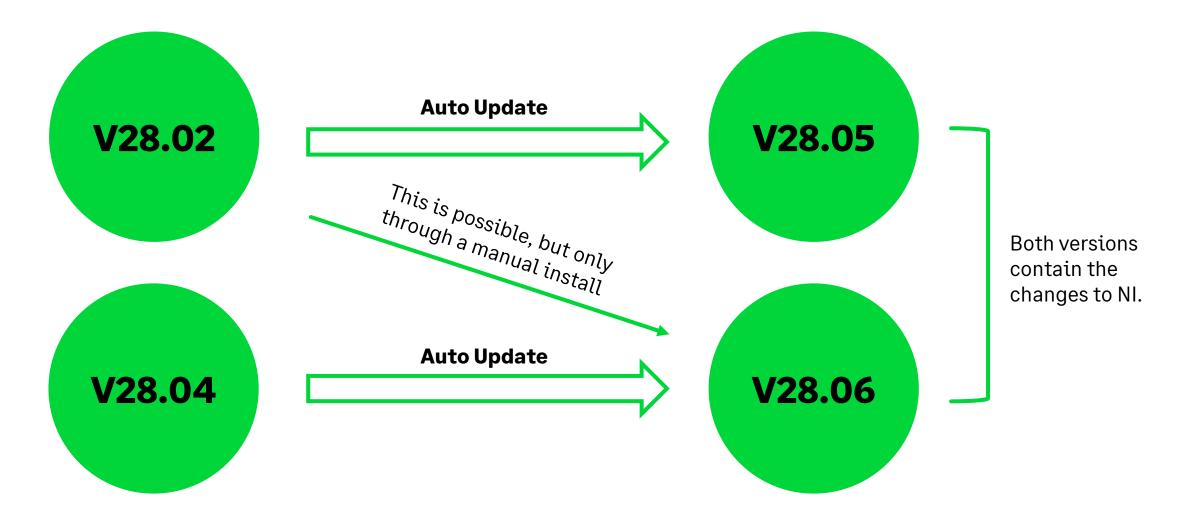
- Optimise your data this option can be run at any time
- Check program directory
- Run installation as administrator
- If installing on a network, ensure all connected installations are updated



More info - https://gb-kb.sage.com/portal/app/portlets/results/viewsolution.jsp?solutionid=221018095617767

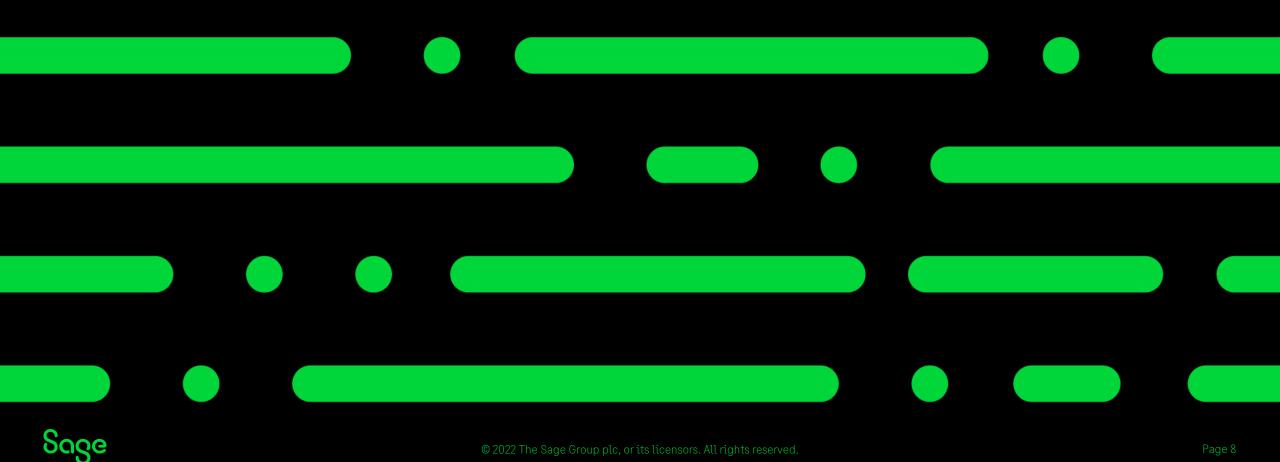


### **Version Numbers**





### **National Insurance** changes



## National Insurance changes

**6 July 2022** Primary Threshold for NI increases to £12,570 per year

#### 6 April 2022

NI rates increase by 1.25% due to Health & Social Care Levy 6 November 2022 Reversal of NI rate increase as Health & Social Care Levy cancelled





## **NI legislation**

islation Settings - 2022/2023			
PAYE NI SSP Parental Pay Car Details Student	/Postgraduate	AEO Rates Mir	nimum Wage 🛛 Cł
NI bandwidths and rates effective from 06/07/2022	for Emple	oyees	<b>~</b>
Earnings Bands			
Earnings Limit	Weekly	Monthly	Yearly
Lower Earnings Limit	123.00	533.00	6396.00
Secondary Threshold	175.00	758.00	9100.00
Primary Threshold	242.00	1048.00	12570.00
Freeport Upper Secondary Threshold	481.00	2083.00	25000.00
Upper Earnings Limit	967.00	4189.00	50270.00

#### Rates

National Insurance Cate	gory A - Standard Rate	Contributions		¥
Weekly Earnings	Monthly Earnings	Yearly Earnings	Employer Rate	Employee Rate
123.01 - 175.00	533.01 - 758.00	6396.01 - 9100.00	0.00	0.00
175.01 - 481.00	758.01 - 2083.00	9100.01 - 25000.00	15.05	N/A
242.01 - 967.00	1048.01 - 4189.00	12570.01 - 50270.00	N/A	13.25
481.01 - 967.00	2083.01 - 4189.00	25000.01 - 50270.00	15.05	N/A
967.01 and over	4189.01 and over	50270.01 and over	15.05	3.25



#### Legislation Settings - 2022/2023

YE NI SSP Parental Pay	Car Details	Student/	Postgraduate	AEO Rates	Minimun	n Wage	Child
NI bandwidths and rates effective fr	om 06/11/20	22	✓ for En	ployees	~		
Earnings Limit			Weekly	Monthly		Yearly	
Lower Earnings Limit			123.0	)0 5	33.00	6396	6.00
Secondary Threshold			175.0	)0 7	58.00	9100	).00
Primary Threshold			242.0	0 10	48.00	12570	).00
Freeport Upper Secondary Thresho	bld		481.0	0 20	83.00	25000	).00
Upper Earnings Limit			967.0	)0 41	89.00	50270	).00

#### Rates

National Insurance Category A - Standard Rate Contributions							
Monthly Earnings	Yearly Earnings	Employer Rate	Employee Rate				
533.01 - 758.00	6396.01 - 9100.00	0.00	0.00				
758.01 - 2083.00	9100.01 - 25000.00	13.80	N/A				
1048.01 - 4189.00	12570.01 - 50270.00	N/A	12.00				
2083.01 - 4189.00	25000.01 - 50270.00	13.80	N/A				
4189.01 and over	50270.01 and over	13.80	2.00				
	Monthly Earnings 533.01 - 758.00 758.01 - 2083.00 1048.01 - 4189.00 2083.01 - 4189.00	Monthly Earnings Yearly Earnings   533.01 - 758.00 6396.01 - 9100.00   758.01 - 2083.00 9100.01 - 25000.00   1048.01 - 4189.00 12570.01 - 50270.00   2083.01 - 4189.00 25000.01 - 50270.00	Monthly Earnings Yearly Earnings Employer Rate   533.01 - 758.00 6396.01 - 9100.00 0.00   758.01 - 2083.00 9100.01 - 25000.00 13.80   1048.01 - 4189.00 12570.01 - 50270.00 N/A   2083.01 - 4189.00 25000.01 - 50270.00 13.80				



lc

## **Directors NIC**

- Directors will use adjusted NIC rates for annual basis calculations.
- Directors (Annual basis) will use the new rates as soon as the update is installed.
- Directors (Pro-rata basis) will use the same rates as employees until recalculation in final period of tax year or if director leaves.



More info - https://gb-kb.sage.com/portal/app/portlets/results/viewsolution.jsp?solutionid=221026140517587



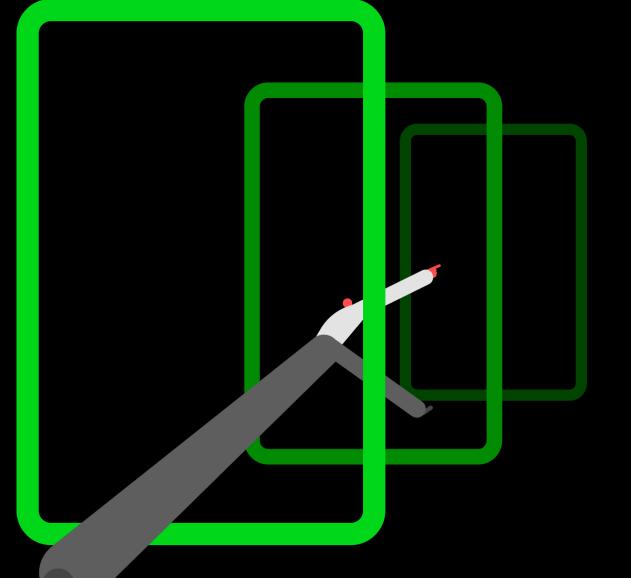
## **Directors NIC**

egislation Settings - 2022/202	3				
PAYE NI SSP Parer	ntal Pay Car Details	Student	/Postgraduate	AEO Rates Minin	num Wage Chil
NI bandwidths and rates	effective from 06/11/2	022	✓ for Direct	ors 🗸 🗸	·
Earnings Bands					
Earnings Limit			Weekly	Monthly	Yearly
Lower Earnings Limit			123.00	533.00	6396.00
Secondary Threshold			175.00	758.00	9100.00
Directors Primary Thresh	old		229.00	992.00	11908.00
Freeport Upper Seconda	ry Threshold		481.00	2083.00	25000.00
Upper Earnings Limit			967.00	4189.00	50270.00
Rates					
National Insurance Categ	ory A - Standard Rate	Contributions	:		~
Weekly Earnings	Monthly Earnings	Ye	arly Earnings	Employer Rate	Employee Rate
123.01 - 175.00	533.01 - 758.00	639	6.01 - 9100.00	0.00	0.00
175.01 - 481.00	758.01 - 2083.00	9100	).01 - 25000.00	14.53	N/A
229.01 - 967.00	992.01 - 4189.00	1190	8.01 - 50270.00	N/A	12.73
481.01 - 967.00	2083.01 - 4189.00	2500	0.01 - 50270.00	14.53	N/A
967.01 and over	4189.01 and over	502	70.01 and over	14.53	2.73

Director NI rates adjusted based on 7 months at increased rates (+1.25%) and 5 months at previous rates.



## Removing payslip messages





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## Removing payslip messages

- To remove payslip comments:
- Use Global Changes
- Edit Payslip Comment in employee record

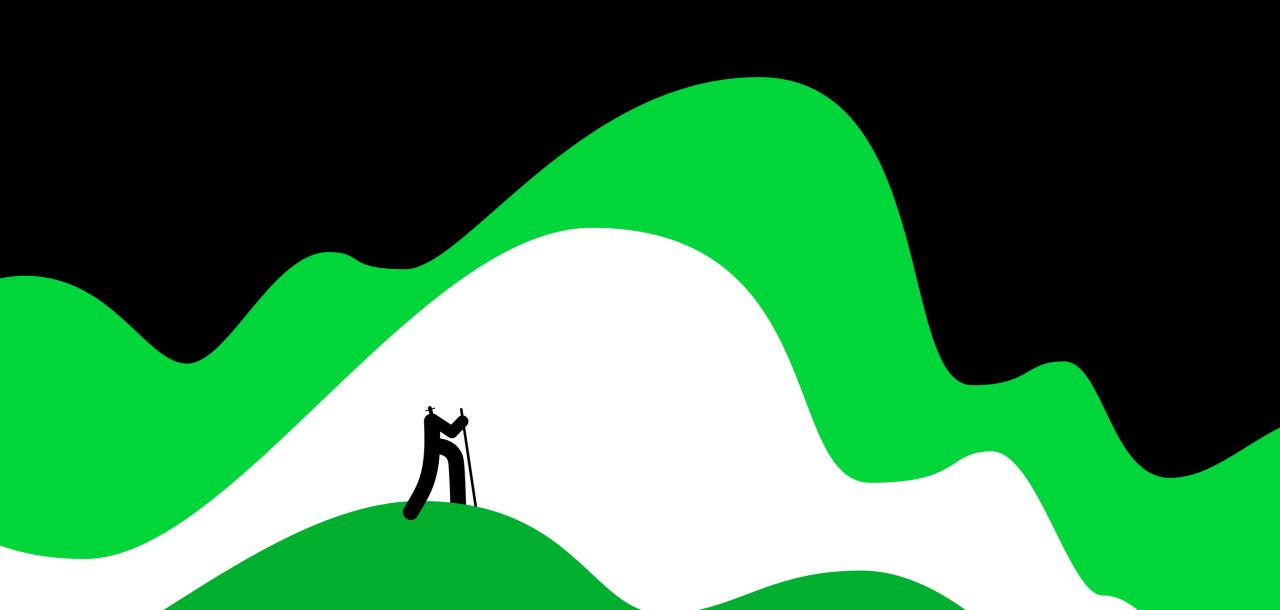
<u>G</u> lobal Changes		<u>T</u> ax Codes		
Rollbac <u>k</u>		<u>N</u> I Categories	•	
Reco <u>v</u> er		Pay Elements	•	
Recalcula <u>t</u> e		<u>P</u> ayments	•	
<u>S</u> ecurity	•	<u>D</u> eductions	•	
<u>R</u> eports		L <u>o</u> ans	•	
Historical Reports		<u>A</u> dvance Pay	•	
Pers <u>o</u> nal Data Management		Pen <u>s</u> ions	•	
		<u>C</u> ost Centres	•	
		Departments		
		<u>H</u> olidays	•	
		Holiday / SSP Qualifying Day Patterns	•	
		Anal <u>y</u> sis	•	
		Elect <u>r</u> onic Documents	•	Set Payslip Comments
		Online Services	•	<u>C</u> lear Payslip Comments
		Assign Employee(s) a new	•	Set Electronic Documents Flag
		Net to <u>G</u> ross	►	Clear Electronic Documents Flag
		Statements o <u>f</u> Employment	►	Set Email Address and Password
		Automatic Enrolment	•	
		Apprenticeship Schemes	•	
		Employment <u>V</u> erification	•	



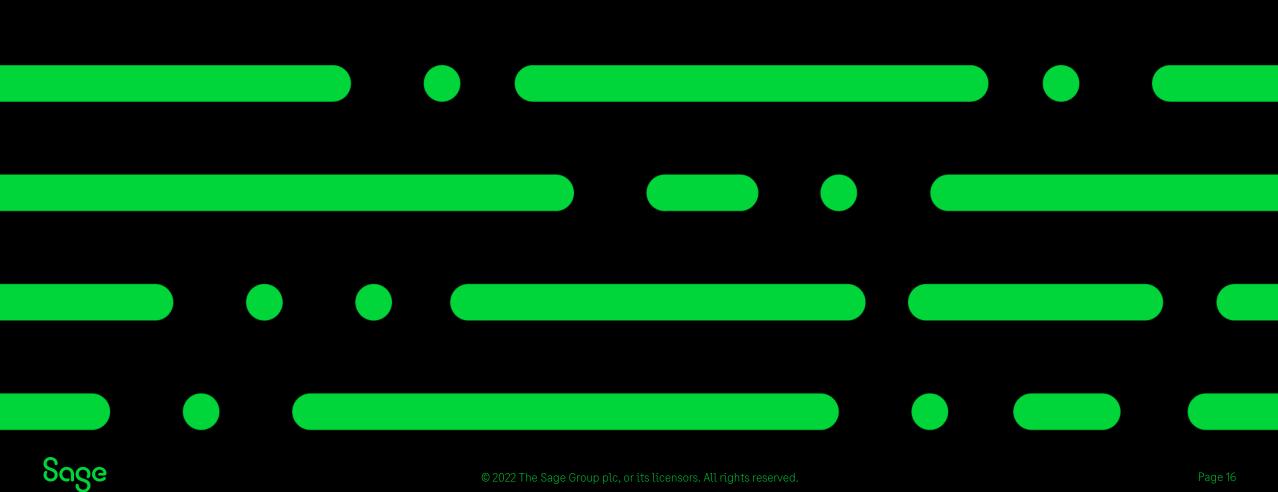
More info - https://gb-kb.sage.com/portal/app/portlets/results/viewsolution.jsp?solutionid=200427112349826



### Quiz



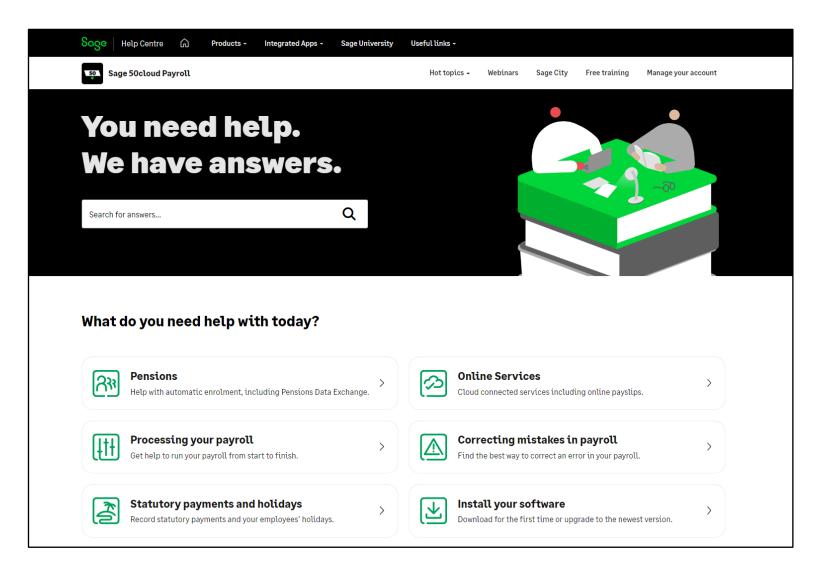
### **Further support**



### **Help Centre**

### www.sage.co.uk/help

- Search our knowledgebase
- Support guides
- Webinars
- Videos
- Get in touch





It takes more than software and solutions to make a business work.

That's why we created Sage Membership, so you can grow and learn, from a community of real business experts.

### What is Sage Membership?

Sage Masterclass

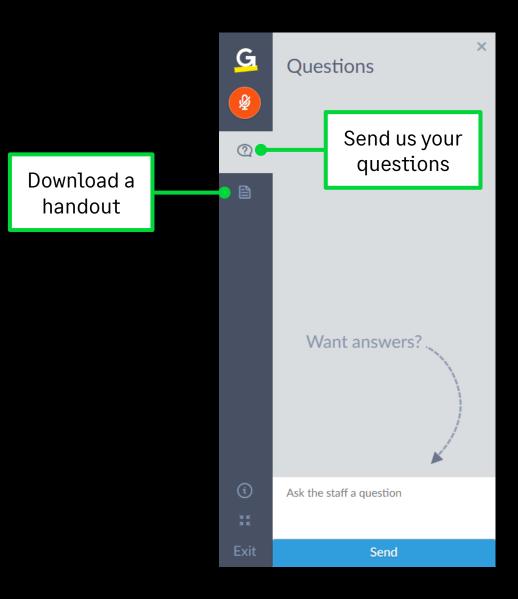
Visit sage.com/uk/masterclass to find out more



## Questions

Submit your questions in the Q&A now!

► This part of the webinar has no sound.





# Thank you!



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