## 2020 RSA Public Holidays

Importing the public holidays to the leave calendar (leave module only)



## RSA Public Holidays 2020

- 01 January New Year's Day
- 21 March Human Rights Day
- 10 April Good Friday
- 13 April Family Day
- 27 April Freedom Day
- 01 May Workers Day
- 16 June Youth Day
- 9 August
  National Women's Day
- 10 August Public Holiday
- 24 September Heritage Day
- 16 December Day of Reconciliation
- 25 December Christmas Day
- 26 December Boxing Day

Access the South African Government website here, for more on the 2020 public holidays.

Please click <u>here</u> to download a copy of the RSA public holiday file for 2020. Save the **RSA2020.csv** file to your desktop.

From the main menu, select the following:

Leave Copy Calendar Import Calendar Type '2020' under the Calendar Year Under the 'To Company' block, select the companies to update Ensure that the 'Selected' column reflects as 'Yes', after entering the password Browse to the desktop to locate the RSA2020.csv file and then 'Import'

Access each company and ensure that the 2020 public holidays have been updated correctly.

NB. The 2020 public holidays above are subject to change should official changes be announced.